

Production Worker – Third Shift (Frozen French Fry Production Line)

Department	Production – Frozen French Fry Production Line
Shift	Third Shift (Night Shift); 24/7 operation; rotating weekends and holidays
Reports To	Third Shift Production Manager
Classification	Non-Exempt (Hourly)

Position Summary

The Production Worker operates and monitors the frozen French fry processing and packaging line during the night shift, ensuring a continuous flow of product from the feed hopper through the packaging process. The incumbent performs routine quality inspections, maintains accurate production documentation, and complies with all food safety, sanitation, and workplace safety standards throughout the shift.

Essential Duties and Responsibilities

- Start up, operate, monitor, and safely shut down production line equipment, including feed hoppers, conveyors, and packaging machinery, in accordance with Standard Operating Procedures (SOPs).
- Monitor product flow, safely clear minor equipment jams, and report mechanical issues to the Maintenance Department.
- Perform scheduled quality inspections, including product weights, package seal integrity, date/code verification, and foreign material checks; accurately document all results.
- Complete production documentation, including production counts, downtime logs, waste records, and lot traceability documentation.
- Perform product changeovers, minor equipment adjustments, and operator-level preventive maintenance.
- Maintain a clean, organized, and sanitary work area while completing assigned sanitation tasks in accordance with the Master Sanitation Schedule.
- Comply with Good Manufacturing Practices (GMP), HACCP requirements, allergen control procedures, and food defense policies.
- Follow all plant safety policies, including Lockout/Tagout (LOTO), machine guarding, and the proper use of Personal Protective Equipment (PPE).
- Communicate accurate shift handoff information at the beginning and end of each shift.

Qualifications

- One (1) or more years of manufacturing or food production experience preferred.
- Experience in frozen food manufacturing or packaging operations is an asset.
- Ability to work a consistent overnight schedule in a 24/7 manufacturing environment.

- Mechanical aptitude with the ability to troubleshoot basic equipment issues.
- Basic reading, mathematics, and data entry skills.
- Ability to work for extended periods in cold and wet environments while wearing required PPE.
- High school diploma or GED preferred.

Physical Requirements & Work Environment

- Stand and walk for the majority of the shift on concrete flooring.
- Frequent bending, reaching, and repetitive hand movements.
- Occasionally lift up to 50 pounds (23 kg).
- Work in a cold, wet, and noisy manufacturing environment. Hearing protection and thermal PPE are provided.

Disclaimer

This job description is intended to describe the general nature and level of work performed by employees assigned to this position. It is not intended to be an exhaustive list of all duties, responsibilities, or qualifications. Responsibilities may be modified at any time to meet business needs. [Company Name] is an Equal Opportunity Employer.