



## Atlantic Hardware is Hiring Drivers

- Drives a truck to deliver or render services to/for customers. Must have DOT license.
- Must follow assigned route and time schedule, checking in with dispatch regularly.
- Records sales/delivery information on daily sales or delivery record.
- Load and unload the truck.
- Must be able to lift 50lbs.
- Ensure vehicle is operational: check gas, oil, tires, etc.
- Obtains legible customer signature on receipt for pickup or delivery.
- Listens to and resolves service complaints.
- Must drive courteously and safely, abiding all traffic laws.
- \*The company reserves the right to add or change duties at any time.

## Hiring General Warehouse Worker

- Receives, processes, and delivers incoming orders and/or packs and ships outgoing orders.
- Transfers materials from warehouse or other storage facility to ordering department and/or relocates materials within storage facility.
- May be required to use hand truck, forklift, hoist, motorized conveyor or other material handling equipment.
- Accepts incoming shipments upon arrival at dock.
- Verifies merchandise shipments received against purchase orders, packing slips and/or waybills.
- Checks order for completeness and possible damage.
- Logs shipments, completes and forwards paperwork in a timely manner, as assigned.
- Files paperwork, as assigned.
- Processes orders for delivery.



### Two Convenient Locations:

#### South Branch:

70 Industrial Park Drive  
Waldorf, MD 20602

#### North Branch:

8389 Ardwick Ardmore Rd  
Hyattsville, MD 20785

**To Apply: Kindly e-mail  
your résumé to:  
[Alice@atlantic-supply.com](mailto:Alice@atlantic-supply.com)**

Lynnette V. Lynn-Horton,  
Local Veteran Employment Representative

[Lynnette.lynn-horton@maryland.gov](mailto:Lynnette.lynn-horton@maryland.gov)  
For inquiry